

**A MEETING OF
THE FINANCE COMMITTEE
To Be Held In The Parish Centre, Lockleys Drive. Welwyn.
ON MONDAY 14th JUNE 2010
COMMENCING AT 7.30 PM**

AGENDA

- 1. ELECTION OF CHAIRMAN**
- 2. ELECTION OF VICE-CHAIRMAN**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATION OF INTEREST**
- 5. MINUTES OF THE MEETING HELD ON THE 15TH FEBRUARY 2010.**
- 6. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THE 15TH FEBRUARY 2010.**
- 7. TO RECOMMEND TO FULL COUNCIL THAT THE 2009/2010 STATEMENT OF ACCOUNTS BE APPROVED TO INCLUDE COMPLETION OF YEAR END ACCOUNTS AND FINANCIAL INFORMATION REQUIRED BY THE EXTERNAL AUDITOR**

APPENDIX 1
- 8. INTERNAL AUDIT 1ST APRIL 2009 – 31ST MARCH 2010**
 - 8.1.** The Council's internal auditors Auditing Solutions Ltd programme (scope) to examine in detail the Councils internal procedures to include
 - Corporate Governance,
 - accounting procedures
 - asset and management of risks
 - Precept determination and budget control
 - income control systems,
 - salaries, asset registers,
 - bank reconciliations
 - Financial statements.

The internal audit programme was adopted by Full Council on the 25th January 2010.
 - 8.2** The first Internal Audit Report was accepted by Full Council on the 25th January 2010.
 - 8.3** The second Interim audit report was approved by Full Council on the 29th March 2010.
 - 8.4** To approve the final Internal Audit report for the year 2009/2010 attached as
APPENDIX 2
 - 8.5** To note The Clerk's response to the Internal Audit Report. **To be tabled**
- 9. ACCOUNTS 1ST APRIL -30TH APRIL 2010.**
 - 9.1** Bank Cash and Investment Reconciliation **APPENDIX 3**
 - 9.2** Income and Expenditure 1st April –30th April 2010 to include budget for 2010/2011, expenditure and income to date. **APPENDIX 4**
 - 9.3** Summary of Income and Expenditure 1st April – 30th April 2010 **APPENDIX 5**
 - 9.4** List of Income and Expenditure incurred 1st February – 30th April 2010. **APPENDIX 6**
- 10. CLOSE OF MEETING.**