

**A MEETING OF THE
LEISURE FACILITIES AND OPEN SPACES COMMITTEE
TO BE HELD ON
MONDAY 10th OCTOBER 2011
IN THE PARISH CENTRE, LOCKLEYS DRIVE, WELWYN.
COMMENCING AT 7.30PM**

Any member of the electorate is welcome to attend the meeting.

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

3. MINUTES OF THE MEETING HELD ON 8TH AUGUST 2011

4. MATTERS OF REPORT FROM THE MINUTES OF 8TH AUGUST 2011

Church Street War Memorial and the Digswell War Memorial: Refurbishment of the Church Street War Memorial and the Digswell War Memorial commenced on the 2nd October 2011. The specification for this work was agreed by the Leisure Committee in June 2010 and funded by the Council in the 2011/2012 Budget.

St Mary's Church Wall

Freeland Rees Roberts Architect have requested permission from the Diocese of St Albans to conduct the ground anchor test to the church wall adjacent to No 8 Church Close, copy attached as

APPENDIX 1

The Diocese has given permission and the test work is to be carried out on the 4th November 2011.

HARMER GREEN BUS SHELTER

The official opening of the shelter was held on Friday 30th September 2011. The Chairman, Councillor Neville, officially opened the Shelter in the presence of HCC, Richard Smith, Borough Councillor, Julie Cragg, several members of the Digswell Residents Association and the Clerk. A Reception was held after the Ceremony in the Cowper Arms where afternoon tea was served. A photographic display of the event will be on show in the Council Chamber.

5. PARISH PLANTERS

Welwyn Hatfield Borough Council (WHBC) had been advised the Council would like to site the planters as follows:

- Two at the top of the entrance steps to the Civic Centre:
- The third in Lockleys Drive, near the bungalows:

The Committee then requested permission to site the planters at the Cemetery on the newly paved base of the demolished waiting area.

WHBC advised the original intention behind the planters was for them to be placed on the entrances to an area. Unfortunately by placing them in the cemetery this would go completely away from the original premise. However WHBC does have additional stock of the planters and would be happy to provide an additional 2 for a nominal cost to cover admin and delivery etc. for erecting in the cemetery. WHBC would like the Parish Council to consider placing at least one of the planters at the top of London Road with the Junction of Welwyn Bypass which was one of the locations suggested at the outset.

WHBC is requesting the planters are situated at gateways to the village.

6. WELWYN & DISTRICT BOWLS CLUB (WDBC) RENT REVIEW

WDBC has appointed a surveyor, David Bass of FBP Ltd based in Croxley Green, to negotiate with Brown and Lee Chartered Surveyors to establish whether a settlement in this matter could be reached. A progress report to be made at the meeting.

7. WELWYN ALLOTMENTS

7.1 The Annual Allotment Prize Judging took place on Wednesday 10th August commencing at 7pm the allotment site. Notes attached as **APPENDIX 2**

7.2 A request for information on communal composting sites in other Parishes who provide allotment facilities was posted on the HAPTC weekly newsletter requesting information about provision of this facility, however no responses have been received.

7.3 Review of Allotment Rents for the period 1st January – 31st December 2012

81 Small to medium plots £ 20 per annum

7 Medium Plots £ 23 per annum

4 Large Plots £ 28 per annum

To consider charging an additional fee for plot holders who do not reside in Welwyn Parish (currently 11 plot holders in this category)

8. TO CONSIDER HIRE CHARGES FOR COUNCIL OWNED FACILITIES, PLAYING FIELDS AND CHARGES FOR THE CEMETERY FOR THE YEAR 2012-2013

Details of existing charges for Council owned facilities attached as **APPENDIX 3**

A copy of the increase in charges agreed for the 2011/2012 year attached as **APPENDIX 4**

9. WELWYN CEMETERY

The waiting room has been demolished and the base retained as requested. The concrete base is to be covered in paving slabs as agreed at the Leisure Facilities and Open Spaces Committee meeting held on the 8th August 2011. This work is to be completed towards the end of October 2011. WHBC has been requested to supply four planters which has been agreed at a nominal cost to be advised. The two refurbished wrought iron seats are to be located in this area also.

10. PARISH PATHS PARTNERSHIP

Groundwork Hertfordshire forwarded information regarding the Parish Paths Partnership scheme. Paperwork attached as **APPENDIX 5**

To consider applying for funds to undertake work in Mardley Wood.

Report by Councillor McLusky

11. PROPOSED ITEMS FOR INCLUSION IN THE BUDGET FOR THE 2012/2013 FINANCIAL YEAR

12.1 Provision of a memorial wall and garden at the cemetery. Report by the Chair Councillor McLusky.

12.2 Provision of Dog Bins. Report by Councillor Khan.

12.3 To consider entering Welwyn and Digswell into the Best Kept Village competition.

12.4 Provision of CCTV at the Whitehill Centre. The provision of four cameras as detailed on the attached map would be £ 5,250 to purchase with a one warranty and subsequent years maintenance would be 10% of the original cost. To lease the equipment would be £ 1,560 per annum for a six year period; total lease cost for six years is £ 9,360. Paperwork attached as **APPENDIX 6**

Report by the Clerk

12 CLOSE OF MEETING.

Anita S Pack

Clerk to the Council.....5th October 2011