

**A MEETING OF THE
LEISURE FACILITIES AND OPEN SPACES COMMITTEE
TO BE HELD ON
MONDAY 27TH JUNE 2011
IN THE PARISH CENTRE, LOCKLEYS DRIVE, WELWYN.
COMMENCING AT 7.30PM**

Any member of the electorate is welcome to attend the meeting.

AGENDA

- 1. APOLOGIES**
- 2. ELECTION OF CHAIRMAN**
- 3. ELECTION OF VICE CHAIRMAN**
- 4. DECLARATION OF INTERESTS**
- 5. MINUTES OF THE MEETING HELD ON 11TH APRIL 2011**
- 6. MATTERS OF REPORT FROM THE MINUTES OF 11TH APRIL 2011**
- 7. ST MARY'S CHURCH WALL**

The attached letter from Freeland Rees Roberts Architect sets out the scope of the Structural Engineer's recommendations and the scope of the accompanying repairs that the Architect recommends.

APPENDIX 1

Councillors Neville and McLusky and the Clerk are to meet with representatives from Freeland Rees Roberts Architects, the Structural Engineer, Andrew Firebrace Partnership (AFP) and the Parochial Church Council (PCC) on Wednesday 29th June 2011 at 3.30pm in St Mary's Church grounds to discuss

- The scope of the proposals
- Archaeological implications
- DAC/Faculty issues
- Planning issues
- Tendering of the works specification
- Party Wall issues/liaison with neighbouring property owners
- CDM Regulations.

A report will be presented at the next meeting.

6. PARISH PLANTERS

Welwyn Hatfield Borough Council (WHBC) has been advised the Council would like to site the planters as follows:

- Two at the top of the entrance steps to the Civic Centre:
- The third in Lockleys Drive, near the bungalows:

A map marking the location of each planter has been sent to WHBC. WHBC advised they had put this project on hold as their priority was the introduction of the refuse and recycling service. A further update has been requested. A report will be made at the meeting

7. WELWYN & DISTRICT BOWLS CLUB (WDBC) RENT REVIEW

The Council's Solicitors, Crane and Staples, received a letter from Welwyn and District Bowls Club on the 10th May 2011, copy attached as

APPENDIX 2

Crane and Staples' response on the Council's behalf was sent on the 13th May 2011

APPENDIX 3

Crane and Staples received a further two letter from WDBC on 24th May 2011

APPENDIX 4

WDBC has appointed a surveyor, David Bass of FBP Ltd based in Croxley Green, to negotiate with Brown and Lee Chartered Surveyors to establish whether a settlement in this matter could be reached. The Council has agreed to this but has rejected their time constrained offer as detailed in correspondence above and will instead follow the lease agreement which was agreed by both parties.

A report will be made at the next meeting.

8. WELWYN ALLOTMENTS

An inspection was undertaken of the Allotment site on Sunday 19th June 2011 to ascertain whether those allotment plots that were not being sufficiently worked on the 15th May 2011 had improved. Report attached as **APPENDIX 5**

9. WHIRWHILL PLAY AREA

Park Leisure grass seeded the Whitehill Play area following the installation of equipment the first week in April 2011. The Play area was officially opened on the 8th April 2011 but due to dry conditions the Play area remained closed. As the grass had not grown, parts of the Whitehill Play area were turfed on the 25th May 2011. Park Leisure paid for the grass to be watered for a ten day period. The Whitehill Play area was opened when the grass had established on the 14th June 2011 and is now well used. To turf part of the Whitehill Play Area cost £ 1,940.

Welwyn Playground Support Group have requested that a sign is erected giving details of safe use of the area and at the request of the Police to state the times the area is open for public use. Draft sign attached as **APPENDIX 6**

10. PROPOSED INSTALLATION OF A BIN AT THE HARMER GREEN BUS SHELTER

To consider funding the installation of a bin at the newly refurbished Harmer Green Bus Shelter at a cost of £ 489.00. WHBC would then empty the bin.

11 CEMETERY REGULATIONS

APPENDIX 7

To agree the change of wording of Regulation (8) Receptacles for Flowers, to read as follows:

“Apart from approved monuments NO mementos or other items shall be placed on graves without express prior written consent of Welwyn Parish Council.

14 days after burial the Council’s staff will remove floral tributes from the grave and dispose of them unless a specific written request has been made to the Clerk for the tributes to be removed by the family.

Welwyn Parish Council reserves the right to remove or require the removal of any faded flowers, wreaths, vases, bottles, tins or any object, without notice, which is in the Council’s opinion objectionable.

Glass shades, candles, halogen lamps and ornaments are not to be placed on any grave”.

12 PAVILION CLOCK

To consider replacing the clock on the Pavilion Tower which is no longer in working order.

- Huck Cricket who sell a classic pavilion clock - 24" dia for £570
- Martin Berrill Cricket & Sports Supplies - 25" dia for £465
- E A Combs Ltd - outdoor pavilion clock 25" dia for £265.48p

13 CLOSE OF MEETING.

Anita S Pack
Clerk to the Council

.....22nd June 2011