

**A MEETING OF THE
LEISURE FACILITIES AND OPEN SPACES COMMITTEE
TO BE HELD ON
MONDAY 7th JUNE 2010
IN THE **CIVIC CENTRE COMMITTEE ROOM PROSPECT PLACE WELWYN.**
COMMENCING AT 7.30PM**

Any member of the electorate is welcome to attend the meeting.

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

3. MINUTES OF THE MEETING HELD ON 12th APRIL 2010.

4. MATTERS ARISING FROM THE MINUTES OF 12th APRIL 2010.

5. CEMETERY

Waiting area. Weal Architects have been employed to produce working drawings, a specification and advice on appropriate building contracts in order to obtain competitive quotations, for a total cost of £ 900 plus VAT. Report of progress await

6. SECURITY ISSUES

A grant to cover the cost of removing the steps and the low wall at the side of the Pavilion and to install a sloping roof to the electricity box for a total cost of £ 1,200 is being sought from the Police Authority.

7. CIVIC CENTRE

Working Party. To elect a Civic Centre Working Party who's Terms of Reference would be to aid the Acting Clerk in selecting floor coverings, wall colours curtain fabric etc.

8. NOTICE BOARD AT OAKLANDS

Greenbarnes Ltd are to provide a two bay noticeboard with colour filled engraved lettering and a self sealing pin board at a total cost of £ 1,674.95

County Councillor Richard Smith has awarded a grant of £ 840 from his Locality Budget for the community section of the new notice board proposed for the Oaklands area. The notice board has been ordered and a publicity event will be organised in due course.

9. ST MARY'S CHURCH WALL

A meeting was held with St. Mary's church representatives, Councillor McLusky, Councillor Blackburn and the Acting Clerk, to agree the scope of the work re-building/repairing sections of the back wall and the front street facing wall. It was agreed however a meeting with the Diocese would be arranged as soon as possible to ensure they are in agreement with the scope of the proposed works. The meeting is to take place in Church house, to enable site inspections if required.

10 YOUTH SUB COMMITTEE MEETING

A Youth Sub-Committee meeting was held on Wednesday 21st April 2010 in the Parish Centre. Minutes attached as

APPENDIX A

11 WELWYN ALLOTMENTS ASSOCIATION

1 A topographical survey of the Allotment site has been undertaken, a copy of the map will be on display in the Parish Centre.

2. An inspection of the Allotment site took place on the 9th May. 2010. Notes attached as

APPENDIX B

13 CLEANER VILLAGES WEEK

Report by the Chairman

14 CHURCH STREET AND DIGSWELL WAR MEMORIALS

Following concerns expressed by Councillors about the need for remedial works to the Church Street and the Digswell War Memorials, an inspection was undertaken by MJS Conservation Ltd. Report attached as

APPENDIX C

15 PROPOSED RE-SURFACING OF THE OTTWAY WALK CAR PARK

Quotation attached as

APPENDIX D

To re-surface Ottway Walk Car Park Area A existing hard surfaced car park

£ 10,270

To surface the overflow section of the car park, presently gravel

£ 9,100

White lining of both areas

£ 1,000

Total cost

£ 20,370

16 CLOSE OF MEETING

Anita S Pack

Acting Clerk to the Council

Posted 2nd June 2010.