

**A MEETING OF THE
LEISURE FACILITIES AND OPEN SPACES COMMITTEE
TO BE HELD ON
MONDAY 9th AUGUST 2010
IN THE PARISH CENTRE LOCKLEYS DRIVE WELWYN.
COMMENCING AT 7.30PM
Any member of the electorate is welcome to attend the meeting.**

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

3. MINUTES OF THE MEETING HELD ON 7TH JUNE 2010.

4. MATTERS ARISING FROM THE MINUTES OF 7TH JUNE 2010.

5. CEMETERY

Waiting area. Weal Architects have been employed to produce working drawings, a specification and advice on appropriate building contracts in order to obtain competitive quotations, for a total cost of £ 900 plus VAT. Report of progress await

6. SECURITY ISSUES

A grant to cover the cost of removing the steps and the low wall at the side of the Pavilion and to install a sloping roof to the electricity box for a total cost of £ 1,200 is being sought from the Police Authority.

7. CIVIC CENTRE

Refurbishment programme

Progress Report from the Clerk to the Council.

8. NOTICE BOARD AT OAKLANDS

The notice board has been erected however as the schools are now on summer vacation, an official opening of the new board to be arranged in September.

9. ST MARY'S CHURCH WALL

A meeting was held with St. Mary's church representatives, Councillor McLusky, Councillor Blackburn, the Acting Clerk and representatives from the Diocese to agree the scope of the proposed works was held on the 19th July 2010. The meeting took place in Church house, to enable site inspections if required. Minutes of a meeting held on the 19th July 2010 attached as **APPENDIX 1**

10 YOUTH SUB COMMITTEE MEETING

A Youth Sub-Committee meeting was held on Tuesday 5th July 2010 at Mardleywood, Welwyn.

Minutes attached as

APPENDIX 2

Report by the Chairman, Councillor McLusky

11 WELWYN ALLOTMENTS ASSOCIATION (WAA)

An inspection of the Allotment site took place on the 5th July. 2010. Notes attached as

APPENDIX 3

Three Allotment Holders were awarded joint first prize of a £ 50 voucher each to be spent in the WAA shop. Draft Certificates to be on display at the next meeting.

12 CLEANER VILLAGES WEEK

Reports attached as

APPENDIX 4

Report by the Chairman, Councillor McLusky

13 CHURCH STREET AND DIGSWELL WAR MEMORIALS

Following concerns expressed by Councillors about the need for remedial works to the Church Street and the Digswell War Memorials, an inspection was undertaken by MJS Conservation Ltd and their report was circulated with the Agenda of the meeting held on the 7th June 2010. Priority to be given to undertaking remedial work to the Digswell War Memorial. Grant aid with these projects is being sort.

14 PROPOSED RE-SURFACING OF THE OTTWAY WALK CAR PARK

A detailed specification of remedial works to the car park is being sought to ensure comparison of quotations can be undertaken. Report to be made at the next meeting.

15 REQUEST FOR GRANT AID

Lewis Wilson requesting grant aid of £ 1,000 or less with a fund raising event being held in the Civic Centre. Detailed application attached as **APENDIX 5**

16 CLOSE OF MEETING

Anita S Pack
Acting Clerk to the Council

Posted 4th August 2010.