

**MINUTES OF THE MEETING OF THE
LEISURE FACILITIES & OPEN SPACES COMMITTEE
HELD ON TUESDAY 15TH APRIL 2008 AT
THE PARISH CENTRE LOCKLEYS DRIVE WELWYN
THAT COMMENCED AT 7.30PM.**

PRESENT: Councillor J Blackburn (Chairman) and Cllrs M Benson,
S Butler (late arrival), I Colpitts, L McLusky and J Roper.

IN ATTENDANCE: R Findlay (Clerk), J Lewis (Office Administrator) and
One member of the public

APOLOGIES: Cllr. Butler, she would be late attending due to another
commitment. Cllr H Hughes (other commitments).
The Clerk would only be attending until 'Exempt Business' had
been discussed, as she is still unwell and on sick leave.

2008/37 WELCOME. The Chairman welcomed all present and opened the meeting.

2008/38 DECLARATIONS OF INTEREST: None

**2008/39 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON 18TH
MARCH 2008.** It was **RESOLVED** that these were a true and accurate record
and they were signed by the Chairman.

EXEMPT BUSINESS.

Under Section 100A (4) of the Local Government Act 1972 the following item on the
Agenda was declared by the Chairman as exempt business and at this point the
public and accredited representatives of the press were excluded on the grounds
that it involved the likely disclosure of exempt information as defined in Part 1 of
the Act by virtue of the paragraph specified against the item.

2008/40 WHITEHILL CENTRE. The Clerk presented a report to the Committee and
certain actions were taken details of which appear in a Confidential Minute.

Cllr Butler joined the meeting at 7.55pm

The Clerk left the meeting at 8.05pm

It was minuted that hiring of the Council's facilities is done at the Clerk's
discretion, this was endorsed by the Committee.

**2008/41 MATTERS ARISING FROM THE MINUTES OF THE MEETING OF
THE COMMITTEE HELD ON 18TH MARCH 2008.**

- **Playing Field Notice Board.** The Office Administrator reported that quotes for
this had not yet been received.
- **Car Park resurfacing.** It was reported a quotation had been received for this
work.

- **Tree removal-Churchyard.** It was reported that a letter had been received from St Mary's Church Fabric Action Group questioning the possible removal of an Oak tree no. T35.
- **24 Mill Lane.** The Office Administrator reported that fencing had been erected around the damaged wall but that no work appeared to have been started on repairs to the wall.
- **Anti-vandal grill, Thames Water sewerage pipe.** It was reported that an email had been received from Thames Water advising that they did not accept the need for the installation of the requested grill.
- **Letter from Mrs Wonacott.** The Chairman reported on a meeting attended by himself, Cllr Roper, Mrs Wonacott and the Police.

2008/42 ALLOTMENT ITEMS.

There were no items raised by the Allotment Association.

Items raised by the Parish Council.

It was reported that following the plot inspection by the Committee letters had been sent to various plot-holders on 4th April 2008.

The Clerk was asked to attend to the following:

- To arrange the removal of the tree stump on plot W18B.
- To arrange the clearance by a contractor of the overgrown foliage on untended plot W8A and the possible sub-division of this plot for letting to the waiting list.
- To ask to discuss with the plot-holder of part un-worked plot W9 the clearance by a contractor of the overgrown foliage and then the possible sub-division of the un-worked part of the plot for letting to the waiting list.
- Asked to obtain a quotation for the repairs to the damaged fence behind the White Horse public house and then make a claim against the publican for this work.
- To contact the plot-holder of plot W17C to discuss the removal of the unsightly netting that had been erected.

2008/43 CHURCHYARD ITEMS.

The Clerk was asked to reply to the letter received from St Mary's Church Fabric Action Group that there were no plans to remove the Oak tree no. T35 from the Churchyard. The Chairman, Office Administrator and Head Groundsman were asked to inspect all walls in the Churchyard at the earliest opportunity and to arrange that any damaged or dangerous sections had warning tape and notices placed by them.

2008/44 CEMETERY ITEMS.

Tree Planting. The Head Groundsman was asked to arrange the planting of new trees in the Cemetery at a suitable time.

2008/45 PLAYING FIELDS.

Spinney at Ottway Walk. Cllr Roper was asked to draft a reply to Mrs Wonacott following the meeting between her, Councillors and the police.

Kickwall. The Chairman reported that the Kickwall was erected on 11th April 2008 but that a cricket wicket was missing from the wall and remained to be installed by the contractor. It was reported that quotations had been received for the erection of protective netting behind the Kickwall.

AGREED before accepting any of these that the situation be monitored to see whether any netting was required. The Clerk was asked to write to the Head Teacher of St Mary's School thanking her for allowing her pupils to attend the photographic shoot organised by the police at short notice. The Clerk was also asked to consider whether additional promotional events might be organised to publicise the installation of the Kickwall to residents.

Correspondence.

An email has been received from Master Chime Spooner, a young resident, it was reported and that a reply to the Clerk's response had not yet been received.

Car Park resurfacing.

AGREED to accept a quotation of £900 excluding VAT for patch repairs to potholes in the Car Park and that the Clerk be asked to include a figure for the cost of resurfacing the whole car park as a Budget item for the 2009-2010 Financial Year.

2008/46 CLOSE OF MEETING.

The Chairman thanked all present and closed the meeting at 9.35pm.

Signed:.....

Chairman, Leisure Facilities & Open Spaces Committee.

Dated: 20th May 2008.