

**MINUTES OF THE MEETING OF  
THE LEISURE FACILITIES & OPEN SPACES COMMITTEE  
HELD ON MONDAY 7<sup>TH</sup> JUNE 2010 AT  
COMMITTEE ROOM A, THE CIVIC CENTRE  
PROSPECT PLACE WELWYN COMMENCING AT 7.30PM.**

**PRESENT:** Councillor L McLusky (Chairman) and Cllrs. M Benson,  
J Blackburn and S Butler.

**IN ATTENDANCE:** J Lewis (Office Administrator)

**APOLOGIES:** Cllrs I Colpitts and R McKay

**2010/65 ELECTION OF CHAIRMAN**

It was proposed by Councillor Benson, seconded by Councillor Blackburn and

**RESOLVED** “ that Councillor McLusky be elected as Chairman for the 2010/2011 year”.

**Unanimously.agreed**

**2010/66 ELECTION OF VICE-CHAIRMAN.**

It was proposed by Councillor McLusky, seconded by Councillor Blackburn and

**RESOLVED** “ that Councillor . Benson be elected Vice-Chairman for the 2010/2011 year”.

**Unanimously agreed**

**2010/67 DECLARATION OF INTERESTED.**

There were no Declarations of Interest.

**2010/68 MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> APRIL 2010.**

**Resolved** “That the Minutes of the Leisure Facilities & Open Spaces Committee meeting held on 12<sup>th</sup> April 2010 be approved and signed”

**Unanimously agreed.**

**2010/69 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> APRIL 2010.**

There were no matters arising.

**2010/70 CEMETERY**

**Replacement Waiting Room Project.** Weal Architects have been instructed to produce working drawings, a specification and advice on appropriate building design in order to obtain competitive quotations, for a total cost of £ 900 plus VAT. Report of progress to be made in due course.

**2010/71 SECURITY ISSUES.**

A grant to cover the cost of removing the steps and the low wall at the side of the Pavilion and to install a sloping roof to the electricity box for a total cost of £ 1,200 is being sought from the Police Authority.

- 2010/72**            **CIVIC CENTRE. Working Party.**  
The following Councillors agreed to serve on the Civic Centre Working Party, Cllrs. Benson, Butler and McLusky. The Clerk was asked to advise when the Working Party was to meet.
- 2010/73**            **NOTICE BOARD AT OAKLANDS.**  
Greenbarnes Ltd are to provide a two bay noticeboard with colour filled engraved lettering and a self sealing pin board at a total cost of £ 1,674.95  
  
County Councillor Richard Smith has awarded a grant of £ 840 from his Locality Budget for the community section of the new notice board proposed for the Oaklands area. The notice board has been ordered and a publicity event will be organised in due course.
- 2010/74**            **ST. MARY'S CHURCH WALL.**  
A meeting was held with St. Mary's church representatives, Councillor McLusky, Councillor Blackburn and the Acting Clerk, to agree the scope of the work re-building/repairing sections of the back wall and the front street facing wall. It was agreed however a meeting with the Diocese would be arranged as soon as possible to ensure they are in agreement with the scope of the proposed works. The meeting is to take place in Church house, to enable site inspections if required.
- 2010/75**            **YOUTH SUB COMMITTEE MEETING.**  
Minutes of the meeting of this sub committee held on 21<sup>st</sup> April 2010 were circulated with the Agenda. It was reported that pupils from Bishops Hatfield School had cancelled two previously agreed meetings with the Council to discuss the making of their proposed film. It was reported that the pupils had been asked to provide 3 dates that they could definitely attend.  
  
It was reported that the Youth Connexions bus had 3 sites within the area but that no suitable site in Oaklands/Mardley Heath was at present available. Cllr Butler was asked to co-ordinate publicity for the bus site at Digswell with the Digswell Residents Association.  
  
The next meeting of the sub committee will take place during the last week in July 2010 – The Clerk was requested to confirm the date in due course.
- 2010/76**            **WELWYN ALLOTMENTS ASSOCIATION.** It was reported that a map of the allotment site had been produced and was available for inspection at the Parish Centre. The map was held on a disc at the Parish Centre from which copies could easily be produced.  
  
It was agreed that the Judging of the Allotments would take place on Sunday 4<sup>th</sup> July 2010 at 11.30am meeting at the Allotment Hut. The Clerk was asked to notify the Allotment Association.
- 2010/77**            **CLEANER VILLAGES WEEK.**  
It was reported that Cleaner Villages Week will take place during the week commencing 28<sup>th</sup> June 2010 and that inspection parties will meet as follows:-
- Digswell on Monday 30<sup>th</sup> June 2010 at 7.00pm at The Cowper Arms public house in Station Road: for

- Oaklands/Mardley Heath on Wednesday 30<sup>th</sup> June 2010 at 7.00pm at the Oaklands Shops:
- Welwyn Village on Thursday 1<sup>st</sup> July 2010 at 7.00pm at the Parish Centre.

The Clerk was asked to produce posters advertising these dates and to invite Borough Councillors for the two Welwyn wards and County Councillor Richard Smith to join these inspection parties.

**2010/78**

**CHURCH STREET AND DIGSWELL WAR MEMORIALS.**

A report and quotation for the cleaning of both memorials had been circulated with the Agenda.

It was proposed by the Councillor McLusky, seconded by Councillor Benson and

**RESOLVED** “ that priority be given to renovating the Digswell War Memorial.”.

**Unanimously agreed.**

The Clerk was asked to enquire of any possible sources of funding for this work. The Clerk was also asked to contact the Borough Council again and express the Committee’s concern about the trees immediately adjacent to the Digswell War Memorial.

**2010/79**

**PROPOSED RE-SURFACING OF THE OTTWAY WALK CAR PARK.**

A quotation for this work had been received and circulated with the Agenda. It was reported that two other companies had been asked to provide quotations and these were pending. Councillors were asked to inspect this car park themselves before the next meeting of the Committee. The Clerk was asked that this matter be placed on the agenda of the next meeting of the Committee.

**2010/80**

**CLOSE OF MEETING.**

The Chairman thanked all present and closed the meeting at 8.40pm.

Signed:.....

Chairman, Leisure Facilities & Open Spaces Committee.

Dated:.....