

**MINUTES OF THE MEETING OF
THE LEISURE FACILITIES & OPEN SPACES COMMITTEE
HELD ON MONDAY 9th AUGUST 2010 AT
IN THE PARISH CENTRE LOCKLEYS DRIVE WELWYN
COMMENCING AT 7.30PM.**

PRESENT: Councillor L McLusky (Chairman) and Cllrs. M Benson,
J Blackburn, S Butler, I Colpitts and B McKay

IN ATTENDANCE: A. Pack (Clerk to the Council)

APOLOGIES: No apologies were received.

2010/081 DECLARATION OF INTEREST.
There were no Declarations of Interest.

2010/082 MINUTES OF THE MEETING HELD ON 7th JUNE 2010.

RESOLVED “that the Minutes of the Leisure Facilities & Open Spaces Committee meeting held on 7th June 2010 be approved and signed”

Unanimously agreed.

**2010/083 MATTERS ARISING FROM THE MINUTES OF THE MEETING
HELD ON 7th JUNE 2010.**
There were no matters arising.

2010/084 CEMETERY
Replacement Waiting Room Project. Weal Architects have been instructed to produce working drawings, a specification and advice on appropriate building design in order to obtain competitive quotations, for a total cost of £ 900 plus VAT. Report of progress to be made in due course.

2010/085 SECURITY ISSUES.
An application for a grant to cover the cost of removing the steps and the low wall at the side of the Pavilion and to install a sloping roof to the electricity box for a total cost of £ 1,200 from the Police Authority has been unsuccessful. An application is to be made for funding from the Herts in Trust. Details about this trust are attached as **APPENDIX 1**

2010/086 NOTICE BOARD AT OAKLANDS.
Greenbarnes Ltd are to provide a two bay noticeboard with colour filled engraved lettering and a self sealing pin board at a total cost of £ 1,674.95

County Councillor Richard Smith awarded a grant of £ 840 from his Locality Budget for the community section of the new notice board proposed for the Oaklands area. The notice board is to be erected in the next two weeks, and a publicity event will be organised in due course.

2010/087 ST. MARY’S CHURCH WALL.
A meeting was held on the 19TH July 2010, with St. Mary’s church representatives, Councillor McLusky, Councillor Blackburn, the Clerk and representatives from the Diocese, to agree the scope of the proposed works. The meeting took place in Church house, to enable site inspections if

required. Minutes of a meeting held on the 19th July 2010 were circulated with the Agenda as Appendix 1.

St Mary's Parochial Church Council's Architect, following a visual inspection on the day of the meeting, did not agree with the report from the Parish Council's structural engineer, that sections of the wall require rebuilding. The Parochial Church Council also advised that Listed Building consent from Welwyn Hatfield Borough Council (WHBC) is also not required. Following discussion, St Mary's Parochial Church Council agreed to fund investigation and report work by their own Architect to establish what work is required to the church walls. The Parochial Church Council also agreed to fund the submission to the Diocese of an application for permission to conduct the necessary work. The Clerk to provide the church's Architect with all professional reports received to date.

2010/088

YOUTH SUB COMMITTEE MEETING.

Minutes of the meeting of the Sub Committee held on 5th July 2010 were circulated with the Agenda as Appendix 2

Following discussion, it was proposed by Councillor McLusky, seconded by Councillor Colpitts and

RESOLVED "that as Youth Connexions was undertaking an excellent programme engaging with young people in the parish, the Youth Sub-Committee be disbanded

Unanimously agreed

The Leisure Facilities and Open Spaces Committee to continue to take an active interest in the provision of services for the youth of the parish in liaison with Youth Connexions.

2010/089

WELWYN ALLOTMENTS ASSOCIATION (WAA)

Annual judging of the Allotment site took place on the 4th July. 2010. Notes of the judging were circulated with the Agenda as Appendix 3

Three Allotment Holders would be awarded joint first prize of a £ 50 voucher each to be spent in the WAA shop. The design of the certificate was agreed and is attached as

APPENDIX 2

2010/089

CLEANER VILLAGES WEEK. 28th JUNE – 4TH JULY 2010

The Cleaner Villages Week took place during the week commencing 28th June 2010 and inspections took place as follows

- Digswell on Monday 30th June 2010
- Oaklands/Mardley Heath on Wednesday 30th June 2010
- Welwyn Village on Thursday 1st July 2010

Posters advertising these dates were erected on all Council notice boards and Borough Councillors for Welwyn wards and County Councillor Richard Smith were invited to join these inspection parties.

Councillor McLusky reported that despite extensive publicity of this event, no one joined her on the Oaklands/Mardley Heath inspection. Councillor McLusky reported she had undertaken a similar inspection last year and the

year before and as works identified during these two previous inspections were still outstanding, she would not participate in this initiative in future years, but would report any necessary actions on-line to 'fix my street'. Councillor Blackburn advised most of the points raised during the inspection of Welwyn Village had been rectified therefore he would continue to hold an inspection in Welwyn village.

2010/090

CHURCH STREET AND DIGSWELL WAR MEMORIALS.

Following concerns expressed by Councillors about the need for remedial works to the Church Street and the Digswell War Memorials, an inspection was undertaken by MJS Conservation Ltd and their report was circulated with the Agenda of the meeting held on the 7th June 2010. It was agreed priority to be given to undertaking remedial work to the Digswell War Memorial. Grant aid with these projects is being sought.

2010/091

PROPOSED RE-SURFACING OF THE OTTWAY WALK CAR PARK.

A detailed specification of remedial works to the car park is being sought to ensure comparison of quotations can be undertaken. Report to be made at the next meeting.

2010/092

REQUEST FOR GRANT AID

Lewis Wilson requesting grant aid of £ 1,000 or less with a fund raising event being held in the Civic Centre. A detailed application was circulated with the Agenda as Appendix 5

Following discussion it was proposed by Councillor McLusky, seconded by Councillor Colpitts and

RESOLVED "that as the Council have a limited grant aid budget, which is reserved for local charities, this request is refused".

Unanimously agreed

2010/093

WELWYN ST MARY'S FOOTBALL CLUB

A request for additional pitch use for Welwyn St Mary's Football Club's second team was circulated with the Agenda as Appendix 6

Teams currently using the football facilities

Welwyn St Mary's FC (first team)
Lemsford FC (first team)
Horse and Groom FC (first Team)
Rose and Crown FC (first Team)

Welwyn Parish Council's football pitches are maintained to a very high standard and are therefore suitable for County games. Consultants employed by the Council to advise on use of the football pitches recommend that only four teams per season be allowed to use the facilities. Presently there is no available slot for St Mary's Football Club's second team as four teams are using the pitches, one of which is St Mary's Football Club's first team. The second team can however be added to the waiting list which currently has six teams on the list. Following discussion it was agreed to give priority to Welwyn St Mary's Football Club's second team, as a local team and place them second on the waiting list.

EXEMPT BUSINESS

Under Section 100A(4) of the Local Government Act 1972 for the following item on the Agenda, the Chairman at this point excluded the public and accredited representatives of newspapers on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of the Act by virtue of the paragraph specified against the items.

**2010/094 WELWYN & DISTRICT BOWLS CLUB RENT REVIEW
RESOLVED “that**

1. an annual rental of £ 3,200 for the years 2010 – 2014, with a review every five years as stated in the lease agreement.
2. the Welwyn and District Bowls Club be invited to apply for a grant towards the annual rent”.

2010/095 CLOSE OF MEETING
The meeting closed at 8.55pm

Signed:.....

Chairman, Leisure Facilities & Open Spaces Committee.

Dated: 11th October 2010.