

**YOU ARE HEREBY SUMMONED TO ATTEND
A MEETING OF THE
LEISURE FACILITIES AND OPEN SPACES COMMITTEE
TO BE HELD ON
MONDAY 5th DECEMBER 2011
IN THE PARISH CENTRE, LOCKLEYS DRIVE, WELWYN.
COMMENCING AT 7.30PM**

Any member of the electorate is welcome to attend the meeting.

AGENDA

1. **APOLOGIES**
2. **DECLARATION OF INTERESTS**
3. **MINUTES OF THE MEETING HELD ON 10TH OCTOBER 2011**
4. **MATTERS OF REPORT FROM THE MINUTES OF 10TH OCTOBER 2011**
WAR MEMORIALS

The lettering on the Digswell War Memorial has been renewed and three poultices have been applied to the Church Street War Memorial to remove the green staining. The green staining has been improved however no further work can be undertaken until next year when the weather is warmer if required. The poultices do not work as well in cold weather.

PARISH PATHS PARTNERSHIP

A grant of £ 990 has been applied for under this scheme to complete work in Mardley Wood, response awaited.

5. **ST MARY'S CHURCH WALL**

The ground anchor test to the church wall adjacent to No 8 Church Close was successfully completed on the 4th November 21011, and a scheme for repairing/replacing section of the wall will now be prepared ready for tendering the work. Site test reports are attached as **APPENDIX 1**
Invoices from Anchor Systems (Europe) Ltd and Cambridge Diamond Drilling attached as

APPENDIX 2

6. **PARISH PLANTERS**

Welwyn Hatfield Borough Council (WHBC) had been advised the Council would like to site the planters as follows:

- Two at the top of the entrance steps to the Civic Centre:
- The third in Lockleys Drive, near the bungalows:

The Committee then requested permission to site the planters at the Cemetery on the newly paved base of the demolished waiting area. WHBC advised the original intention behind the planters was for them to be placed on the entrances to an area. Unfortunately by placing them in the cemetery this would go completely away from the original premise. However WHBC does have additional stock of the planters and would be happy to provide an additional 2 for a nominal cost to cover admin and delivery etc. for erecting in the cemetery. WHBC would like the Parish Council to consider placing at least one of the planters at the top of London Road with the Junction of Welwyn Bypass which was one of the locations suggested at the outset. WHBC is requesting the planters are situated at gateways to the village.

Following discussion it was agreed to request that two of the planters be located at the top of London Road with the junction of Welwyn Bypass and the third be located at the top of Church Street just beyond the Bus Stop.

WHBC agree with the positioning of the two planters at the top of London Road and will look at the proposed third location

WHBC agreed to provide the four planters to be located at the cemetery for an administrative charge only however the Council will be required to pay for the soil to fill these four planters.

7. WELWYN & DISTRICT BOWLS CLUB (WDBC) RENT REVIEW

WDBC has appointed a surveyor, David Bass of FBP Ltd based in Croxley Green, to negotiate with Brown and Lee Chartered Surveyors to establish whether a settlement in this matter could be reached. The Bowls Club have advised David Bass is not a member of the Welwyn and District Bowls Club. Letter attached as **APPENDIX 3**

Progress report to be made at the meeting.

8. WELWYN ALLOTMENTS

It was agreed at the Full Council meeting held on Monday 28th November 2011 that skips would no longer be provided from April 2012 by the Council for the use of allotment plot holders. A letter advising plot holders of this decision to be sent to all plot holders.

9. WELWYN CEMETERY

9.1 The waiting room

The waiting room has been demolished and the base retained as requested. The concrete base has been covered in paving slabs as agreed at the Leisure Facilities and Open Spaces Committee meeting held on the 8th August 2011. The two refurbished wrought iron seats cannot however be located in this area as there is no safe way of anchoring the seats down to ensure they are not removed.

9.2 Site Inspection

An inspection of the Cemetery was undertaken on the 31st October 2011 and tree/shrub work was agreed. It was agreed the wrought iron seats would be located in the area they used to be sited in, which has now been cleared of encroaching shrubs.

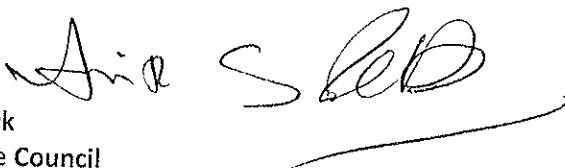
9.3 Request to locate a seat in the Cemetery

A request has been received to ask permission to site a seat in the Cemetery. Copy attached as **APPENDIX 4**

10. BURNHAM GREEN- PROPOSED NEW LEASE TO DATCHWORTH PARISH COUNCIL AND WELWYN PARISH COUNCIL

Hertfordshire County Council have agreed that subject to formalities a lease can be offered to both Datchworth and Welwyn Parish Council's jointly. Proposed terms of a lease agreement attached as **APPENDIX 5**

11 CLOSE OF MEETING.



Anita S Pack
Clerk to the Council

.....30th November 2011