

THE ANNUAL MEETING OF WELWYN PARISH COUNCIL

To be held in the Parish Centre, Lockleys Drive, Welwyn, On

MONDAY 10TH MAY 2010

Commencing at 7.30pm

FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS.

AGENDA

1. Election of Chairman.
2. Signing of the Chairman's Declaration of Acceptance of Office.
3. Election of Vice-Chairman.
4. Signing of Declaration of Acceptance of Office for Councillors
5. To agree the amount of the Chairman's allowance in pursuance of section 15(5) of the Local Government Act '1972.
6. To appoint members to serve on the Council's Committees.
 - *Finance Committee*
 - *Planning and Licencing Committee*
 - *Leisure Facilities & Open Spaces Committee*
 - *Policy and Resources Committee*
 - *Disciplinary/Grievance Committee*
 - *Appeals Committee*
 - *Complaints Committee*

APPENDIX 1

7. To co-opt members of the public onto the Council's Committees.
8. To appoint members to serve on the Council's Youth Sub-Committee
9. To appoint representatives on Outside Bodies.
 - *Welwyn Road Safety Committee*
 - *Twinning Committee*
 - *Welwyn Festival Group*
 - *Welwyn Hatfield Associations Of Local Councils Forum*
 - *Welwyn Hatfield District, Parish & Town Councils Forum*
 - *Tenterfield School Governor*
 - *Oaklands Primary School Governor*
 - *Hertfordshire Association of Parish and Town Council's*
 - *Welwyn United Charities*

APPENDIX 2

10. Details of the Council's Ordinary and Committee meetings of the Council for the ensuing year attached as **APPENDIX 3**

11. To agree the Internal Auditor for 2010/2011
Auditing Solutions were employed to undertake the Internal Audit for 2009/2010

12. To agree the dates and times of the Budget Timetable of the Council for the ensuing year.
Draft attached as **APPENDIX 4**

Transaction of the Council's ordinary business

13. Declarations of interest
14. Minute of the meeting held on 26th April 2010
15. Matters arising from the Minutes of 26th April 2010
16. Reports of Committees
 - Planning and licensing 27TH April 2010. (Cllr. C. Hukin)
17. Close of meeting

Anita S Pack
Acting Parish Clerk

Posted: 5 May 2010