

**A MEETING OF
WELWYN PARISH COUNCIL
To Be Held In The Parish Centre, Lockleys Drive. Welwyn.
ON Monday 14th DECEMBER 2009
COMMENCING AT 7.30 PM**

7.30PM: PUBLIC PARTICIPATION: 15 MINUTES IS ALLOWED FOR THE PUBLIC TO ADDRESS THE COUNCIL

7.45PM: COUNCIL MEETING: TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

- 1. WELCOME**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF THE COUNCIL MEETING HELD ON 30TH NOVEMBER 2009.**
- 5. MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 30TH NOVEMBER 2009.**
- 6. DRAFT BUDGET 2010-2011**

6.1 Draft Budget

The following financial papers are attached as

APPENDIX 1

- Draft Budget Summary for 2010-2011
- Income and Expenditure to the end of October 2009
- Forecast to the 31st March 2010
- Detailed Draft budget by Income and Expenditure code for 2010-2011

6.2 Charges for the use of Council owned facilities. Schedule attached as APPENDIX 2

6.3 Review of charges for use of the Council's photocopier

A4 Black and White Copy per sheet	10p
A4 Colour copy per sheet	15p
A3 Black and White copy per sheet	20p
A3 Colour copy per sheet	25p

6.4 Review of rents received from tenants of Council owned property

- a) **Spindlebury Cottage** **£ 825 per month= £9,900per annum**
b) **Bowls Club Lease**

The Bowls Club lease is due for review December 09. The Bowls Club have been informed that a review is being undertaken and that a quotation from Brown and Lee Chartered Surveyors of £ 500 to review the lease has been received. The Bowls Club requested an offer of a 20% increase in the annual rental be considered rather than undertaking a professional valuation. The rent for the previous 5 year period was £ 1040.

Following advise for the Council's External Auditor, the terms of the lease are to be followed and a professional valuation sought for the lease for the period 1st December 2009- 30th November 2014. Report

- c) **Sports and Social Club Lease. Review date 31st March 2010.**
d) **Tennis Club Lease. Review date 1st April 2012**

EXEMPT BUSINESS

Under Section 100A(4) of the Local Government Act 1972 for the following items on the Agenda, the Chairman as this point excluded the public and accredited representatives of newspapers on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of the Act by virtue of the paragraph specified against the items.

7. **MINUTES OF THE COUNCIL MEETING (EXEMPT BUSINESS) HELD ON THE 30th NOVEMBER 2009.**
8. **APPEALS COMMITTEE**
Report by Councillor Blackett
9. **CLOSE OF MEETING**

Anita S Pack
Acting Clerk to the Council

Posted: 9TH December 2009