

**A MEETING OF
WELWYN PARISH COUNCIL
To Be Held In The Parish Centre, Lockleys Drive. Welwyn.
ON Monday 22nd FEBRUARY 2010
COMMENCING AT 7.30 PM**

7.30PM: PUBLIC PARTICIPATION: 15 MINUTES IS ALLOWED FOR THE PUBLIC TO ADDRESS THE COUNCIL

7.45PM: COUNCIL MEETING: TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

- 1. WELCOME**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF THE COUNCIL MEETING HELD ON 25TH JANUARY 2010.**
- 5. MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON THE 25TH JANUARY 2010.**
- 6. REPORTS OF COMMITTEES**
 - **Planning and Licencing** **2nd February 2010.**
 - **Leisure Facilities and Open Spaces** **8th February 2010.**
 - **Finance** **15th February 2010.**
- 7. SPECIAL EXPENSES 2010/2011**

Concern was expressed that for Digswell Playing Fields, a departmental overhead of £ 4,570 had been charged for the 2010/2011 year. This represents a 71% increase in expenditure. As this had not been charged in previous years, and no employees of the Welwyn Hatfield Borough Council (WHBC) are involved in the delivery of this service, the Acting Clerk to request clarification on this charge. The Handside site in Welwyn Garden City had incurred no special expense charge for 2010/2011 however the previous year £ 22,500 had been charged to this cost centre. Response form WHBC awaited.
- 8 REVIEW OF RENTS RECEIVED FROM TENANTS OF COUNCIL OWNED PROPERTY**
 - 8.1 Spindlebury Cottage** **£ 825 per month= £9,900per annum**

Two local Estate Agents were requested to value the rental for the property per annum, bearing in mind its position on the playing fields. Reports attached as **APPENDIX 1**
 - 8.1 Sports and Social Club Lease**

The Sports and Social Club Lease is due for renewal March 2010. The Sports and Social Club have agreed to Brown and Lee Chartered Surveyors undertaking a professional valuation. Brown and Lee Chartered Surveyors have been instructed to undertake the valuation. Report to be made at the next meeting.
- 9. GRANT AID POLICY** **APPENDIX 2**

To consider adopting the Grant Aid Policy detailed in Appendix 2 of the Agenda
- 10. REVIEW OF STANDING ORDERS AND TERMS OF REFERENCE**
 - 10.1 The National Association of Local Councils has forwarded a revised Model Standing Orders. The Chairman and the Acting Clerk to review the Model Standing Orders and to report any suggested amendments to the next meeting.
 - 10.2 To consider adopting a Terms of Reference to control the release of articles into the media from the Council. A suggested Terms of Reference is attached as **APPENDIX 3**
To follow

EXEMPT BUSINESS

Under Section 100A(4) of the Local Government Act 1972 for the following items on the Agenda, the Chairman as this point excluded the public and accredited representatives of newspapers on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of the Act by virtue of the paragraph specified against the items.

11. MINUTES OF THE COUNCIL MEETING (EXEMPT BUSINESS) HELD ON THE 25TH JANUARY 2010.

12. APPEALS COMMITTEE

Report by Councillor Blackett

13 CLOSE OF MEETING

Anita S Pack
Acting Clerk to the Council

Posted: 17TH February 2010.