

**A MEETING OF
WELWYN PARISH COUNCIL
To Be Held In The Parish Centre, Lockleys Drive. Welwyn.
ON MONDAY 24th MAY 2010
COMMENCING AT 7.30 PM**

7.30PM: PUBLIC PARTICIPATION: 15 MINUTES IS ALLOWED FOR THE PUBLIC TO ADDRESS THE COUNCIL

7.45PM: COUNCIL MEETING: TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

- 1. WELCOME**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF THE COUNCIL MEETING HELD ON 10TH. May 2010.**
- 5. MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON THE 10th May 2010.**
- 6. REPORTS OF COMMITTEES**
 - **Planning and Licencing** **18th May 2010.**
- 7. SPECIAL EXPENSES 2010/2011**

Response to the Council request for clarification attached as **APPENDIX 1**
- 8 REVIEW OF RENTS RECEIVED FROM TENANTS OF COUNCIL OWNED PROPERTY**
 - 8.1 Welwyn and District Bowls Club Lease**

The Bowls Club advised they consider the valuation undertaken by Brown and Lee Chartered Surveyors, had not made allowances for the fact the existing club house had been enlarged and improved by the Bowls Club since the lease was granted. This could reduce the rental charge for the lease. Following discussion with Brown and Lee Chartered Surveyors, a meeting was held between Brown and Lee Chartered Surveyors and the Bowls Club on site to resolve this issue. The Parish Council awarded a grant of £ 10,000 to the Bowls Club in 1989 towards renovation of the Club House which will also affect the valuation. Brown and Lee Chartered Surveyors revised report to include a revised valuation report plus the original valuation report were circulated with the Agenda of the Full Council meeting held on the 29th March 2010. Report by the Chairman, Councillor Blackburn.

It was agreed that a decision on the rental of the lease be deferred until the Accounts and membership (by post code) had been received from the Bowls Club. Response awaited.
 - 8.2 Welwyn Sports and Social Club Lease**

The Sports and Social Club Lease is due for renewal March 2010. The Sports and Social Club have agreed to Brown and Lee Chartered Surveyors undertaking a professional valuation. Brown and Lee Chartered Surveyors have been instructed to undertake the valuation. Report to be made at the next meeting.
- 9 REVIEW OF STANDING ORDERS**

The National Association of Local Councils has forwarded a revised Model Standing Orders. The Chairman and the Acting Clerk have reviewed the document and proposed changes are highlighted in red on the attached revised Standing Orders **APPENDIX 2**
- 10. APPLICATION FOR GRANT AID**

Welwyn Anglo-French Twinning Association requesting grant aid with the 37th Twinning Week-End which is to take place 29th-31st May 2010. Application attached as **APPENDIX 3**
- 11. LEADERSHIP AND MANAGEMENT GRANT**

An application for a Leadership and Management Grant to partially fund the beststarter Pack of Human Resource training to include the provision of HR documentation from beststart HR. The beststarter Pack cost £ 1,500 and the grant application if for £ 1,000 towards this cost. Report by the Acting Clerk.

EXEMPT BUSINESS

Under Section 100A(4) of the Local Government Act 1972 for the following items on the Agenda, the Chairman as this point excluded the public and accredited representatives of newspapers on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of the Act by virtue of the paragraph specified against the items.

12 MINUTES OF THE COUNCIL MEETING (EXEMPT BUSINESS) HELD ON THE 26th APRIL 2010.

13 SPINDLEBURY COTTAGE

Three valuations to continue to rent Spindlebury cottage per calendar month have been received, documentation attached as **APPENDIX 4**

Three valuations to sell the property have been received attached as **APPENDIX 5**

Report by the Chairman of Finance, Councillor Skidmore attached as **APPENDIX 6**

Advice has been requested from NALC re any restrictions to prevent a sale of the property and on how the proceeds of such a sale can be used. NALC have requested a copy of the title deeds of the property and these are being sought.

Various improvements were undertaken to the property by the tenant. The Council to consider whether to reimburse some of these costs. Details attached as **APPENDIX 7**

14 CIVIC CENTRE REFURBISHMENT WORK

Three Companies were requested to tender to complete refurbishment works to the Civic Centre Report attached as **APPENDIX 8**

15 CLOSE OF MEETING

Anita S Pack
Acting Clerk to the Council

Posted: 19th May 2010.