

**A MEETING OF
WELWYN PARISH COUNCIL
To Be Held In
THE PARISH CENTRE, LOCKLEYS DRIVE, WELWYN
ON MONDAY 28th MARCH 2011
COMMENCING AT 7.30 PM**

7.30PM: PUBLIC PARTICIPATION: 15 MINUTES IS ALLOWED FOR THE PUBLIC TO ADDRESS THE COUNCIL

7.45PM: COUNCIL MEETING; TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

- 1. WELCOME**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF THE COUNCIL MEETING HELD ON 28TH FEBRUARY 2011**
- 5. MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON THE 28TH FEBRUARY 2011**
- 6. REPORTS OF COMMITTEES**
 - **Planning and Licencing** **8TH March 2011.**
- 7. FINANCE REPORT**

RBS Software Solutions are to close the Council's Accounts for the financial year 2010/2011 on the 16th May 2011 and the end of year Internal Audit is to be undertaken by Auditing Solutions on the 18th May 2011. The Finance Committee meeting scheduled to take place on the 16th May 2011 has therefore been postponed and will now take place on the 13th June 2011 to enable end of year accounts to be recommended for approval by the Finance Committee to Full Council
- 8. PROVISION OF PUBLIC TOILETS IN WELWYN.**

Progress report to be made by Councillor B McKay
- 9. CIVIC CENTRE**

THE FUTURE MANAGEMENT OF THE CIVIC CENTRE BEYOND 2014
A meeting is scheduled to take at 5.30pm on Monday 28th March 2011 with Welwyn Hatfield Borough Councillor John Dean, the Chief Executive Michel Saminaden, the Chairman, Councillor John Blackburn, the Chairman of Finance, Councillor Ian Skidmore and the Clerk. Report by the Chairman
- 10. REFURBISHMENT OF THE PARISH CENTRE**

Tenders to undertake refurbishment work to the Parish Centre attached as **APPENDIX 1**
Report by the Clerk.
- 11. PROPOSED SIGNAGE TO BE ERECTED ON COUNCIL OWNED LAND**
 - 11.1 Whitehill Play area boundary Fence.** To consider erected notices advising "Danger Sudden Drop"
 - 11.2 Welwyn Cemetery.** Proposed signage attached as **APPENDIX 2**
 - 11.3 Cobb Lane Common.** Following escalating incidents of rubbish dumping on this area, consideration be given to erecting a sign to deter this behaviour in the future.
- 12. PROPOSED MANAGEMENT OF BURNHAM GREEN**

Datchworth Parish Council request Welwyn Parish Council consider entering into a partnership agreement to manage Burnham Green. Notes of a meeting held on the 14th March 2011 are attached as **APPENDIX 3**
- 13. AFFORDABLE HOUSING**

Report by Councillor Skidmore attached as **APPENDIX 4**
- 14. GREEN INFRASTRUCTURE PLANS: HERTFORDSHIRE COUNTY COUNCIL: MANAGEMENT OF SINGLERS MARSH**

Report by Councillors Skidmore attached as **APPENDIX 5**
- 15. LITTERPICKING AND GRASS CUTTING CONTRACT APRIL 2011 – MARCH 2012**

Specification attached as **APPENDIX 6**
Three tenders have been received to complete the above contract. Attached as **APPENDIX 7**
- 16. CLOSE OF MEETING**

Anita S Pack
Clerk to the Council

Posted: 23RD March 2011.