

**A MEETING OF  
WELWYN PARISH COUNCIL  
To Be Held In  
THE PARISH CENTRE, LOCKLEYS DRIVE, WELWYN  
ON MONDAY 28th FEBRUARY 2011  
COMMENCING AT 7.30 PM**

**7.30PM: PUBLIC PARTICIPATION: 15 MINUTES IS ALLOWED FOR THE PUBLIC TO ADDRESS THE COUNCIL**

**7.45PM: COUNCIL MEETING: TO TRANSACT THE FOLLOWING BUSINESS**

**AGENDA**

- 1. WELCOME**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF THE COUNCIL MEETING HELD ON 31<sup>ST</sup> JANUARY 2011**
- 5. MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON THE 31<sup>ST</sup> JANUARY 2011**
- 6. REPORTS OF COMMITTEES**
  - **Leisure Facilities and Open Spaces** **14<sup>th</sup> February 2011**
  - **Planning and Licencing** **15<sup>th</sup> February 2011.**
  - **Finance** **21<sup>st</sup> February 2011**
- 7. COUNCIL TAX LEAFLET 2011.2012**

Final Copy of the Council tax Leaflet for the 2011.2012 year. Attached as **APPENDIX 1**
- 8. PROVISION OF PUBLIC TOILETS IN WELWYN.**

Progress report to be made by Councillor B McKay
- 9. CIVIC CENTRE**

**THE FUTURE MANAGMENT OF THE CIVIC CENTRE BEYOND 2014**  
The meeting scheduled to take place on the 21<sup>st</sup> February 2011 with Welwyn Hatfield Borough Councillor John Dean, the Chief Executive Michel Saminaden, the Chairman Councillor John Blackburn, the Chairman of Finance Councillor Ian Skidmore and the Clerk. Was postponed by Councillor Dean. A meeting to be arranged as soon as possible.
- 10. DRAFT WELWYN PARKING STUDY**

The first draft report of the parking study undertaken in Welwyn Village is attached as **APPENDIX 2**

Report by Councillor Skidmore
- 11. CIVIC CENTRE**

**FRONT ENTRANCE STEPS**  
The front entrance steps have become unsafe due to frost damage and age and the area leading to the Civic Centre has become uneven with some loose slabs, creating a trip hazard. In the process of obtaining quotations to repair these areas, it transpired, the steps no longer conform to building regulations and will require re-building. Specification was circulated with the Agenda of the meeting held on the 31<sup>st</sup> January 2011

Quotations attached as **APPENDIX 3**
- 12. REQUEST FOR GRANT AID**

Digswell Place Group – Riding for the Disabled Association requesting grant aid . Details attached as **APPENDIX 4**
- 13. REPORT OF THE QUARTERLY HERTFORDSHIRE HIGHWAYS MEETING**

The quarterly meeting was held on the 18<sup>th</sup> February 2011, Report Attached as **APPENDIX 5**
- 14. CLOSE OF MEETING**