

WELWYN PARISH COUNCIL
To Be Held In
THE PARISH CENTRE, LOCKLEYS DRIVE, WELWYN
ON MONDAY 29th NOVEMBER 2010.
COMMENCING AT 7.30 PM

7.30PM: PUBLIC PARTICIPATION: 15 MINUTES IS ALLOWED FOR THE PUBLIC TO ADDRESS THE COUNCIL

7.45PM: COUNCIL MEETING; TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

- 1. WELCOME**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF THE COUNCIL MEETING HELD ON 25TH OCTOBER 2010.**
- 5. MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON THE 25TH OCTOBER 2010.**
- 6. CASUAL VACANCY**
An application for Co-option onto the Council has been received from Mr B Bryant. His resume is attached as **APPENDIX 1**
- 7. REPORTS OF COMMITTEES**
 - **Planning and Licencing** **2ND and 23RD November 2010.**
 - **Finance** **15TH November 2010.**
- 8. INTERNAL AUDIT 1ST APRIL 2010 – 31ST MARCH 2011**
The first interim Internal Audit was undertaken on the 29th October 2010. Report attached as **APPENDIX 2**
The Clerk's response to issues raised in the report attached as **APPENDIX 3**
- 9. PROVISION OF PUBLIC TOILETS IN WELWYN.**
Progress report by Councillor McKay.
- 10. CIVIC CENTRE**
 - 10.1 OPEN DAY- SATURDAY 11TH DECEMBER 2010.**
A Civic Centre Open Day Working Party Meeting was held on the 2nd November 2010. Minutes attached as **APPENDIX 4**
The Clerk to report progress to-date.
 - 10.2 THE FUTURE MANAGEMENT OF THE CIVIC CENTRE BEYOND 2014**
A meeting was held with the Head of Corporate Property, Welwyn Hatfield Borough Council (WHBC) on the 15th October 2010. Notes of the meeting attached as **APPENDIX 5**
Report by the Chairman.
- 11. APPLICATIONS FOR GRANT AID**
 - 11.1.** Welwyn United Charities requesting a donation. **APPENDIX 6**
 - 11.2.** Victim Support in Hertfordshire requesting grant aid **APPENDIX 7**
- 12. DRAFT BUDGET FOR THE 2011.2012 FINANCIAL YEAR.**
 - 12.1. Preamble to the Draft Budget attached as** **APPENDIX 8.**
 - 12.2. Draft Budget**
The following financial papers are attached as **APPENDIX 9**
 - Summary of Actual Accounts for 2010.2011
 - Draft Budget Summary for 2011.2012
 - Detailed Income and Expenditure to the end of October 2010.
 - Detailed Draft budget by Income and Expenditure code for 2011-2012

RESOLVED TO RECOMMEND "that the draft budget, as amended, showing a Precept of **£ 294,772** for the 2011.2012 financial year, be agreed by Full Council

The recommendation was unanimously agreed.

EXEMPT BUSINESS

Under Section 100A(4) of the Local Government Act 1972 for the following items on the Agenda, the Chairman as this point excluded the public and accredited representatives of newspapers on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of the Act by virtue of the paragraph specified against the items.

13 MINUTES OF THE COUNCIL MEETING (EXEMPT BUSINESS) HELD ON THE 25TH OCTOBER 2010.

14 MATTERS ARISING FROM THE COUNCIL MEETING (EXEMPT BUSINESS) HELD ON THE 25TH OCTOBER 2010.

15 CLOSE OF MEETING

**Anita S Pack
Clerk to the Council**

Posted: 24TH November 2010.