

**A MEETING OF
WELWYN PARISH COUNCIL
To Be Held In The Parish Centre, Lockleys Drive. Welwyn.
ON Monday 30th NOVEMBER 2009
COMMENCING AT 7.30 PM**

7.30PM: PUBLIC PARTICIPATION: 15 MINUTES IS ALLOWED FOR THE PUBLIC TO ADDRESS THE COUNCIL

7.45PM: COUNCIL MEETING: TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

- 1. WELCOME**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF THE COUNCIL MEETING HELD ON 26TH OCTOBER 2009.**
- 5. MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 26TH OCTOBER 2009.**
- 6. CIVIC CENTRE**
 - 1 Repairs to the Civic Centre Roofs. Permission is being sought from Welwyn Hatfield Borough Council (WHBC) to repair the flat roofs with a felt overlay system. If this is agreed comparative quotations will be obtained for discussion.
 2. Removal of Asbestos in the Boiler room. Air samples were taken of the boiler room prior to any works being undertaken and these confirmed the area was not contaminated. Report attached as **APPENDIX 1**
The category 'A' asbestos was removed on the 13th and 14th November 2009 and an air test was carried out following these works. This confirmed the area is a safe environment. Report attached as **APPENDIX 2**
 3. Quotations to conduct all works classified as category 'B' on the Asbestos report are being sought.
 4. The boiler room flooded after heavy rain the evening before the asbestos work was to commence. A submersible pump was hired to clear the water at a cost of £ 113. The existing pump had to be replaced at a cost of £ 150. An inspection of the drainage system is being undertaken and a report will be made at the next meeting.
 5. A meeting with Grant Shapps MP is to take place on Friday 8th January 2010 in the Parish Centre commencing at 4.30pm. The Council have requested his support in their campaign to obtain ownership of the Civic Centre following the termination of the existing lease in 2014.
- 7. ASBESTOS LOG FOR ALL COUNCIL OWNED PROPERTY**

Quotations are being sought to complete the log of asbestos on all property owned by the Parish Council.
- 8. GRANT AID REQUESTS**
 1. Welwyn United Charities requesting a donation. **APPENDIX 3**
 2. Stop Stansted Expansion requesting financial support **APPENDIX 4**
- 9. FEES FOR THE HIRE OF THE CIVIC CENTRE, THE PAVILION, THE PLAYING FIELDS AND THE WHITEHILL CENTRE**

To be proposed by the Chairman
"that fees for the hire of Council facilities remain unchanged for the 2010-2011 financial year."
- 10. WELLINGTON PUBLIC HOUSE, THE ONE WAY SYSTEM AND THE EFFECT ON THE VILLAGE**

Reports by the Chairman and Councillor McKay

11. REPORTS OF COMMITTEES

- Planning and Licencing 20th October and 10th November 2009
(Chairman Cllr Hukin)
- Leisure Facilities and Open Spaces 9th November 2009 (Chairman L McLusky)
- Finance Committee 16th and 23rd November 2009
(Chairman I Skidmore)

Draft Budget

The following financial papers are attached as

APPENDIX 5

- Draft Budget Summary for 2010-2011
- Income and Expenditure to the end of October 2009
- Forecast to the 31st March 2010
- Detailed Draft budget by Income and Expenditure code for 2010-2011

Report from the Chairman of the Finance Committee, Councillor Skidmore.

APPENDIX 6

EXEMPT BUSINESS

Under Section 100A(4) of the Local Government Act 1972 for the following items on the Agenda, the Chairman as this point excluded the public and accredited representatives of newspapers on the grounds that it involved the likely disclosure of exempt information as defined in Part 1 of the Act by virtue of the paragraph specified against the items.

12. MINUTES OF THE COUNCIL MEETING (EXEMPT BUSINESS) HELD ON THE 26th OCTOBER 2009.

13 APPEALS COMMITTEE

Report by Councillor Blakett

Debenhams-Ottaway have been instructed by the Council to act of their behalf.. **APPENDIX 7**

A report from Debenham-Ottaway was tabled and is attached as

APPENDIX 8

14 CLOSE OF MEETING

Anita S Pack

Acting Clerk to the Council

Posted: 25TH November 2009