

**MINUTES OF THE MEETING OF  
THE PLANNING & LICENSING COMMITTEE  
HELD AT THE PARISH CENTRE LOCKLEYS DRIVE WELWYN  
ON MONDAY 3<sup>rd</sup> AUGUST 2009  
COMMENCING AT 7.30PM**

**PRESENT:** Councillor C Hukin (Chairman) and Cllrs, S Butler, R McKay, P Neville, H Ober, I Skidmore

**IN ATTENDANCE** A Pack ( Acting Clerk) and co-opted  
Members J Green and R Oxley (of Welwyn Planning & Amenity Group).

**APOLOGIES:** Councillor J Blackburn and M Benson

**PUBLIC PARTICIPATION** Three members of the public attended the meeting

**2009/061 ELECTION OF VICE-CHARIMAN**

It was proposed by Councillor Hukin, seconded by Councillor Neville and

**RESOLVED** "that Councillor S Butler be elected Vice Chairman for the 2009/2010 municipal year".

**Unanimously agreed.**

**2009/062 DECLARATION OF INTEREST**

Councillor Neville declared a personal interest in application number N6/2009/1354/FP.

**2009/063 MINUTES OF THE MEETING HELD ON 6<sup>TH</sup> July 2009.**

**RESOLVED** "that the Minutes of the Planning and Licensing Committee meeting held on the 6<sup>th</sup> July 2009 be approved and signed".

**Unanimously agreed.**

**2009/064 MATTERS ARISING FROM THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 6<sup>TH</sup> JULY 2009.**

The Acting Clerk was asked to investigate whether a certificate of lawfulness had been granted to the applicant of 3 Hazel Close.

**2009/065 PLANNING APPLICATIONS.**

**N6/2009/1091/FP**

Ashfield 83 Harmer Green Lane, Digswell Welwyn  
Erection of first floor extension and single storey side extension

**No observation**

**N6/2009/1158/FP**

Land rear of 3 The Grange Codicote Road Welwyn  
Erection of two bedroom dwelling

A letter of objection to this application was tabled and is attached as  
**APPENDIX 1**

**Observation: Objection:** The Council **object** to

This application for the following reasons

- Inappropriate development in a conservation area, which is out of keeping with the surrounding area
- This development is in breach of the adopted Policy of the WHBC in a conservation area
- The size and bulk of the building is cramped on the site

- N6/2009/1159/FP** Land rear of 3 The Grange Codicote Road Welwyn  
Conversion of outbuildings into two one bedroom dwellings with adjacent parking
- Observation: Objection** Whilst in favour of the buildings being brought back into use and good repair, the Council **object** to the proposed parking and access. The Council believe parking and access should be from the existing courtyard to the Grange.
- N6/2009/1160/LB** 3 The Grange Codicote Road Welwyn  
Conversion of outbuildings into two, one bedroom dwellings with adjacent parking
- Observation: Objection:** Whilst in favour of the buildings being brought back into use and good repair, the Council **object** to the proposed parking and access. The Council believe parking and access should be from the existing courtyard to the Grange.
- N6/2009/1163/TP** 8 Mardley Heights Welwyn  
Crown thinning and reduction by 20% and lifting by 4 metres of 3 Oak trees covered by TP024 area 3
- Observation:** Although this is good tree maintenance, the Council are concerned that lifting by 4 metres seems excessive. That the work is done under the supervision of the Borough's Arboriculturalist and carried out by a trained and competent contractor.
- N6/2009/1187/TP** 12 Briary Wood Lane Welwyn  
To lift by 2-3 metres and thin crown by 25-30% to beech tree(T1) oak trees (T2 &T3) and remove epicormic growth from a sweet chestnut tree(T4) covered by TPO175
- Observation:** That the work is done under the supervision of the Borough's Arboriculturalist and carried out by a trained and competent contractor.
- N6/2009/1295/FP** 14 Hillside Way Welwyn  
Erection of two storey rear extension
- No observation**
- N6/2009/1297/FP** 57 The Crescent Welwyn  
Erection of single storey front extension
- No observation**
- N6/2009/1309/FP** Land to the rear of 2 Sharmans Close Digswell Welwyn  
Erection of two no. detached dwellings with access and parking
- Observation: Objection:** The Council **Object** to this application as it contravenes Section 8.4 of the Digswell Character Appraisal in which WHBC speak against tandem development.
- This is overdevelopment of the land which has a very narrow access to the proposed development
- N6/2009/0837/TP** 1a The Drive Welwyn  
Beech (T1) and Oak (T2) 20-25% reduction in size covered by TPO24 area 3

**Observation:** That the work is done under the supervision of the Borough's Arboriculturalist and carried out by a trained and competent contractor.

- N6/2009/1275/FP** 41 Warren Way Digswell Welwyn  
Erection of two storey side and single storey rear extension
- Observation:** This development will be an improvement to the site
- N6/2009/1367/TP** The Coach House Digswell Hill Welwyn  
Reduction of oak crown by 30% reduce ash crown by 30%, fell cherry to ground level, reduce crown by 30% covered by TPO 194
- No comment**
- N6/2009/1368/TP** 11 Rosecroft Lane Welwyn  
Removal of sycamore covered by TPO24 area 3
- Observation: Objection** The Council **Object** to the removal of a listed tree. The Council feel the problem could be overcome by sensible pruning.
- N6/2009/1389/FP** 48a Harmer Green Lane Digswell Welwyn  
Erection of single storey front extension
- No observation**
- N6/2009/1456/TP** 2 Copse Hill Welwyn  
Hornbeams(Group 1 and T6) fell to ground level, hornbeam(T7) and Oak (T5) lift low branches to height of 5 metres. Oak (T4) pollard to a height of 10 metres, Sweet Chestnut (T8) lift low branches to 5 metres and crown clean. Oak (T12) reduce in height and spread by 25%. Oak (T15) reduce in height and spread by 30% remove first limb over parking area and bungalow.
- As no plans were received or were on the data space site, Councillor Ober to investigate and advise recommendation to the Acting Clerk the Chairman and the Vice Chairman
- N6/2009/1277/FP** 26 Great North Road Welwyn  
Installation of new bay window, new steps and porch to side entrance
- No observation**
- N6/2009/1323/TP** Oak trees 3 Briary Wood End Welwyn  
Reduce dead top of Sweet Chestnut to live growth and cut into rings. Reduce sweet chestnut to elbow and removal of faulted stem of hornbeam
- Councillor Ober to investigate this application and email his findings to the Acting Clerk and the Chairman
- N6/2009/1354/FP** Gothic House 23 Church Street Welwyn  
Change of use from commercial to residential live/work
- No observation**
- N6/2009/1409/TP** 6 Juniper Gardens Welwyn  
Reduction of height and volume of lime tree by 40% covered by TPO 99 T 13
- Observation:** A reduction of 40% seems excessive. That the work is done under the supervision of the Borough's Arboriculturalist and carried out by a trained and competent contractor.

- N6/2009/1351/FP** 6 High Street Welwyn  
Change of use of ground floor from residential (C3) to retail (A1) Formation of new shop and conversion of 1<sup>st</sup> and 2<sup>nd</sup> floor to three flats
- Observation:** The Council **Supports** this application which will improve the appearance of the High Street and support local businesses.
- N6/2009/1416/FP** Gothic House, 22 Church Street Welwyn  
Change of use from office (B1) to residential (C3) with live work studio
- No observation**
- N6/2009/1424/FP** 10 Wendover Lodge, Church Street Welwyn  
Demolition of existing chalet bungalow and erection of five houses and associated garaging car parking and landscaping.
- As there were no details on the Data space site, Councillor Skidmore and McKay to investigate and advise their recommendations to the Acting Clerk and the Chairman
- N6/2009/1436/FP** 2 Colyer Close Digswell  
Erection of rear conservatory.
- No observations**
- N6/2009/1609/FP** 23 Mardley Hill  
Erection of two storey side extension
- No observation**
- N6/2009/1489/FP** 17 Wendover Drive  
Erection of single Storey side extension
- No observation**
- N6/2009/1577/FP** Well Cottage 10 Pennyfathers Lane  
Demolition of existing outbuildings and reduction of existing extension, creation of a new pitched roof over existing flat roof and installation of two dormer windows
- Councillors to look at this application in more detail and forward their comments to the Acting Clerk and the Chairman.
- N6/2009/0926/LB** The Grange 3 Codicote Road  
Installation of gates to front and rear replacement fencing of boundary.
- No observation**

**2009/066 IN CASES OF URGENCY ONLY TO DISCUSS ANY APPLICATIONS WITH A DUE DATE BEFORE THE NEXT COMMITTEE MEETING.**  
None were received.

**2009/067 TO CONSIDER SCHEDULING MEETINGS ON A THREE WEEKLY CYCLE.**

The Acting Clerk advised that in order to enable the Committee to respond in time to all application in the Welwyn Parish, the Planning and Licensing Committee meetings would need to be scheduled on a three weekly cycle rather than once per month.

Following discussion it was agreed that if a three weekly cycle is agreed by Full Council then future Planning and Licensing Committee meeting should be held on a Tuesday to avoid conflicting with the Council's Monday cycle of Full Council and Committee meetings.

The Acting Clerk to prepare a report for inclusion on the Full Council Agenda.

**2009/067**      **PLANNING DECISION.**  
These were deferred to the next meeting.

**2009/068**      **CLOSE OF MEETING.**  
The Chairman thanked all present and closed the meeting at 10.10pm.

Signed:.....

Chairman, Planning & Licensing Committee

Dated:.....