

**MINUTES OF THE MEETING OF  
THE PLANNING & LICENSING COMMITTEE  
HELD AT THE PARISH CENTRE LOCKLEYS DRIVE WELWYN  
ON MONDAY 7<sup>TH</sup> SEPTEMBER 2009 COMMENCING AT 7.30PM**

**PRESENT:** Councillor C Hukin (Chairman) and Clls. M Benson, S Butler, H Ober and I Skidmore

**IN ATTENDANCE:** Councillor J Blackburn, A Pack (Acting Clerk) and J Lewis (Office Administrator)

**APOLOGIES:** Councillors R McKay (Holiday) and P Neville (Other Commitments)

**PUBLIC PARTICIPATION:** There were no members of the public present.

**2009/069            DECLARATION OF INTEREST.**  
There were no Declarations of Interest

**2009/070            MINUTES OF THE MEETING HELD ON 3<sup>RD</sup> AUGUST 2009.**

**RESOLVED** "that the Minutes of the Planning & Licensing Committee held on 3<sup>rd</sup> August 2009 be approved and signed".

**Unanimously agreed.**

**2009/071            MATTERS ARISING FROM THE MINUTES OF THE  
PLANNING & LICENSING COMMITTEE HELD ON 3<sup>RD</sup>  
AUGUST 2009.**

**Minute no. 2009/065 PLANNING APPLICATIONS-  
Plannng application no. N6/2009/1424/FP**

10 Wendover Lodge Church Street Welwyn. It was reported that the Borough has refused this application without the matter being considered by the Borough's Planning Committee. The Office Administrator was asked to confirm this with the Borough and to obtain their criteria for Delegated Decisions made by their Planning Officers.

**2009/072            TO CONSIDER SCHEDULING MEETINGS ON A THREE  
WEEKLY CYCLE.**

It was proposed by Councillor Butler, seconded by Councillor Ober and

**RESOLVED** " that the Planning & Licensing Committee meet every three weeks on Tuesday evenings with immediate effect" U

**Unanimously agreed.**

The Office Administrator was asked to contact Sue Tiley of Welwyn Hatfield Borough Council's Planning Department and invite her to attend one of the next three scheduled meetings of the Committee.

**2009/073 PLANNING APPLICATIONS.**

**N6/2009/0566/FP** The Grange 3 Codicote Road Welwyn  
Installation of gates to front & rear & replacement fencing to boundary

**Observation:** That the farm gates onto St Mary's Close are of an inappropriate design and out of keeping with the site.

**N6/2009/1506/MA** Land adjacent to 55 Mardley Hill Welwyn  
Demolition of existing buildings & erection of eleven 3 bed and two 4 bed dwellings with associated parking & access

**No Observation.**

**N6/2009/1635/FP** Halls House 2 Halls Close Hobbs Hill Welwyn  
Erection of bay window to kitchen.

**Observation:** That the design and materials should be in keeping with listed building status

**N6/2009/1765/MA** Former Welwyn Ford Garage London Road & By Pass Road Welwyn  
Erection of 38 dwellings with associated access, parking & landscaping.

**Observation:** That this Council is concerned that issues of affordable housing and access have not been addressed by this proposal.

**N6/2009/1806/LB** Halls House 2 Halls Close Hobbs Hill Welwyn  
Erection of bay window to kitchen.

**Observation:** That the design and materials should be in keeping with listed building status

**2009/074 IN CASES OF URGENCY ONLY TO DISCUSS ANY APPLICATIONS WITH A DUE DATE BEFORE THE NEXT COMMITTEE MEETING.**

**N6/2009/1310/LB** 2 Codicote Road Welwyn  
Replacement of windows.

**Observation:** That the new windows should be of a design and materials that as closely as possible resemble and match those they are replacing.

**2009/075 PLANNING DECISIONS.**

These were noted.

The Office Administrator was asked to enquire of the Borough's Planning Department what the role of the Parish Council is in Certificate of Lawfulness applications and to clarify the rules regarding the granting of Certificates of Lawfulness.

**2009/076 LICENSING.**

The Office Administrator was asked to send to Cllrs Hukin and Butler the latest list of Licensing Applications received from the Borough. The Acting Clerk was asked to locate the register of Licensed Premises in Welwyn Parish that the former Clerk had produced.

**2009/077 CLOSE OF MEETING.**

The Chairman thanked all present and closed the meeting at 9.40pm.

Signed: .....

Chairman, Planning & Licensing Committee

Dated 29<sup>th</sup> September 2009