

# WELWYN PARISH COUNCIL

## YOUTH WORKING PARTY

### TERMS OF REFERENCE

#### 1. Introduction

The Youth Working Party was established at the Annual Meeting of the Parish Council on 6<sup>th</sup> May 2008

#### 2. Objectives and Purpose

- 2.1. The investigation of a coherent set of Projects and Activities leading to the provision of modern recreational facilities and services for the benefit of young people in the Parish,
- 2.2. The investigation of guidelines which will, where practicable, aim to encourage young people to take responsibility for the future management and maintenance of activities for young people
- 2.3. The investigation of minimum recreational facilities of consistent quality for all sections of the community, whether in Welwyn Village, Oaklands & Mardley Heath, or Digswell
- 2.4. The investigation of a complementary set of wider recreational facilities and activities which, although more suitably centred in specific parts of the Parish as appropriate, will be aimed at all sections of the Community, whether in Welwyn Village, Oaklands & Mardley Heath, or Digswell
- 2.5. The investigation of priorities and timescales for the development of the above Objectives

#### 3. Method of Approach

- 3.1. Determine at the outset, those members of the Public who should be invited to join the Working Party.
- 3.2. Review the work undertaken by earlier Youth Working Parties
- 3.3. Review the earlier analysis of the results of the Youth Section of the Welwyn Parish Plan Questionnaire.
- 3.4. Assess the level of currently available recreational facilities, their usage, their suitability and/or limitations of purpose.
- 3.5. Hold a series of focussed meetings as appropriate, and draw up a collective set of Priorities and Timescales.
- 3.6. Make an assessment of realistic Opportunities and Costs, to include available Funding.

3.7. Present a draft Management Plan to the Leisure & Open Spaces Committee.

#### **4. Reporting**

4.1. The Youth Working Party is to Report regularly on progress to the Leisure Facilities & Open Spaces Committee.

4.2. The draft Management Plan is to be Presented to the Leisure Facilities & Open Spaces Committee for their consideration in April 2009

#### **5. Membership**

5.1. The Working Party should be formed of three members of the Leisure Facilities & Open Spaces Committee representing each of the Wards subject to the study, working with members of the public.

5.2. Volunteer members of the public.

5.3. Representatives of local Interested bodies and organisations to include the Borough Youth Council, Professional Youth Leaders, Scouts & Guides Associations, Local Sports Clubs, the Churches, and the Constabulary Community Team.

**Welwyn Parish Council Youth Working Party, Terms of Reference were adopted by the Leisure Facilities and Open Spaces Committee on: 09 December 2008 to be effective from that date.**